INTERNATIONAL STUDENT PROSPECTUS 2015 / 2016

MDIS
Management Development Institute of Singapore
Singapore • Uzbekistan • Malaysia • India

EDUZONE
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ABOUT MDIS

Vision

The choice for lifelong learning with global recognition.

Mission

A caring and socially responsible institution that maximises the potential of individuals and organisations through globally accredited programmes.

Core Values

The acronym for MDIS' Core Values is **LEARN.**

L: Lifelong Learning - We embrace **lifelong learning**.

E: Excellence - We strive for **excellence** in customer care.

A: Ability-driven - We offer **ability-driven** education and training.

R: Responsibility - We take utmost **responsibility** in ensuring high quality programmes.

N: Nurture - We **nurture** talents for the new economy.

Culture

MDIS embraces a culture of lifelong learning to nurture and maximise the potential of our stakeholders.

Management Development Institute of Singapore (MDIS)

The Management Development Institute of Singapore (MDIS), founded in 1956, is Singapore's oldest not-for-profit professional institute for lifelong learning. MDIS has two main subsidiaries: Management Development Institute of Singapore Pte Ltd (MDIS Pte Ltd) to oversee its Singapore academic operations, and MDIS International Pte Ltd to further its globalisation strategy.

MDIS offers well-accredited courses in Business and Management, Engineering, Fashion Design, Information Technology, Health and Life Sciences, Mass Communications, Psychology and Travel, Tourism and Hospitality Management. Designed to provide individuals with opportunities to develop professionally, these programmes are offered in collaboration with highly acclaimed universities in Australia, France, the United Kingdom and the United States of America.

The success of MDIS' graduates is due to the institute's strong commitment to high quality standards of education. The achievement of the EduTrust Certification (4 years) – which was awarded by the Council for Private Education in 2010 and subsequently renewed for another 4 years in 2014 – is a milestone for MDIS as it attests to the institute's exemplary education and business excellence standards. MDIS is also amongst the first batch of Private Education Institutions (PEIs) to be registered under the Enhanced Registration Framework.

In September 2008, MDIS set up its first overseas campus in Tashkent, the capital of Uzbekistan in Central Asia, to offer world-class tertiary education to students from the Central Asia region.

A landmark deal was also achieved with EduCity@Iskandar in Johor, marking the first time a private Singaporean tertiary institution has made a foray into Malaysia. This will be the second of MDIS' overseas campuses and will open its doors to 2,000 students around 2016. Upon completion of third phase construction in 2023, the campus looks set to cater to more than 10,000 students.

In July 2015, MDIS partnered with VELS Institute of Science, Technology and Advanced Studies, Chennai, India, to establish MDIS India. Construction on the Institute's third overseas campus – spanning an estimated 70,000 sqft – will begin in 2016. In the meantime, MDIS India will operate out of VELS university campus, and the institute is expecting its first intake of students in October 2015.

In a strategic move to diversify its offerings in training solutions, MDIS has acquired Service Quality Centre (SQC). This acquisition is a significant step to secure the school's positioning as a premium provider of training solutions in the region.

MDIS also has representative offices in China, India, Indonesia, Sri Lanka, and Thailand, as well as agents throughout Southeast Asia.

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MDIS Residences@Stirling

The ***MDIS Residences@Stirling*** is the very first hostel in Singapore to be awarded the **Green Mark Gold Plus Award**. Costing S$80 million, the new 15-storey hostel consists of 782 air-conditioned rooms, 14 suites, a lecture theatre and cafeteria. The eco-friendly hostel can accommodate some 1,700 students and is fully-integrated so that students can live, learn and play in an interactive and conducive environment.

MDIS Facilities

MDIS has a history of providing training and educational services to the community and nation. The S$35 million MDIS Campus in Stirling Road occupies a three-hectare land area and boasts of well-equipped classrooms, life sciences and computer laboratories, a hospitality training centre, a mass communications studio, engineering laboratory and workshops, as well as a fashion studio. The campus also has an amphitheatre to house art performances and other events, as well as fully-equipped sports facilities such as a gymnasium and badminton courts.

The campus is Wi-Fi enabled, allowing students access to the World Wide Web anywhere on campus. In addition, MDIS enhances students' learning experience with the Blackboard Learning System and video streaming technology that allows online access to lecture notes, learning resources and recorded lessons anytime, anywhere.

MDIS has another learning centre, MDIS Dhoby Ghaut, at Orchard Road.

Engineering Lab

Life Sciences Laboratory

Fashion Studio

Mass Communications Studio

Hospitality Training Centre

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ACADEMIC PROGRAMMES

Programme	Duration (months)	Course Fee (S$) (inclusive of GST)	Entry Requirement	English Requirement	Intakes
MDIS Business School					
Master of Business Administration Awarded by the University of Sunderland (UK)	12	26,215	Bachelor's Degree (with a minimum GPA 2.5) +relevant working experience	IELTS 6.0 with no band less than 5.5 / TOEFL 550 / completed MDIS PCIE programme	Jan, May, Sep
Master in International Business Awarded by Grenoble Graduate School of Business (France)	24	35,310	Bachelor's Degree	IELTS 6.5 with no band less than 6.0 / TOEFL 587 / completed MDIS PCIE programme	Oct
Master of Science in Finance Awarded by Grenoble Graduate School of Business (France)	24	40,660			
Master of Business Administration in Banking and Finance Awarded by Bangor University (UK)	12	22,470		IELTS 6.0 with no band less than 5.5 / completed MDIS PCIE programme	Mar, Jun, Nov
Master of Business Administration in International Marketing Awarded by Bangor University (UK)	12	22,470			
Bachelor of Arts (Hons) Accounting and Financial Management (Top-up) Awarded by the University of Sunderland (UK)	9	16,050	Advanced Diploma in Business Management/ Relevant qualifications may be considered on a case-by-case basis	IELTS 6.0 with no band less than 5.5 / TOEFL 550 / completed MDIS PCIE programme	Feb, Jun, Oct
Bachelor of Arts (Hons) Business and Marketing (Top-up) Awarded by the University of Sunderland (UK)	9	16,050			
Bachelor of Science (Hons) in Business Studies and Finance Awarded by Bangor University (UK)	24	28,890	Diploma in Business Management/Relevant qualifications may be considered on a case-by-case basis		Mar, Jul, Nov
Bachelor of Science (Hons) in Banking and Finance Awarded by Bangor University (UK)	24	28,890			
Advanced Diploma in Business Management* NOTE: direct entry students need to take 2 bridging modules for S$1,883.20	8	6,955	Diploma in Business Management	IELTS 6.0 / TOEFL 550 / completed MDIS PCIE programme	Jan, Mar, May, Jul, Sept, Nov
Diploma in Business Management*	7	6,955	5 GCE 'O' Level or equivalent		Feb, Apr, Jun, Aug, Oct, Dec
Professional Certificate in Business Management*	4	2,247	3 GCE 'O' Level or equivalent/Full GCE 'N' Level or equivalent		Feb, Apr, Jun, Aug, Oct, Dec
Bachelor of Business Administration (Top-up) Awarded by Southern Cross University (Australia)^	12	20,330	Relevant qualifications may be considered on a case-by-case basis	IELTS 6.0 with no less than 5.5 in any band / TOEFL 550 / completed MDIS PCIE programme	Mar, Jun, Oct
Advanced Diploma in Business Administration (International Business)*	8	6,955	Diploma in Business Administration (International Business)	IELTS 6.0 / TOEFL 550 / completed MDIS PCIE programme	Jan, May, Sep
Diploma in Business Administration (International Business)*	8	6,955	3 GCE 'O' Level or Full GCE 'N' Level or equivalent		Jan, Mar,May, Jul, Aug, Nov

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Programme	Duration (months)	Course Fee (S$) (inclusive of GST)	Entry Requirement	English Requirement	Intakes
School of Engineering					
Master of Science Engineering Management Awarded by Northumbria University (UK)	12	21,400	Bachelor's Degree	IELTS 6.5 / complete and pass the MDIS Professional Certificate in English (PCIE) programme with a minimum of Band 6.5	Sep
Master of Science Project Management Awarded by Northumbria University (UK)	12	20,865			
Bachelor of Engineering (Hons) Electrical and Electronic Engineering Awarded by Northumbria University (UK)	28	41,730	Diploma in Engineering/ Full GCE 'A' Level or equivalent	IELTS 5.5 complete and pass the MDIS Professional Certificate in English (PCIE) programme	Sep
Bachelor of Engineering (Hons) Mechanical Engineering Awarded by Northumbria University (UK)	28	41,730			
Bachelor of Engineering (Hons) Product Design Engineering Awarded by Northumbria University (UK)	24	34, 240		IELTS 5.5 / TOEFL 72 (iBT) / complete and pass the MDIS Professional Certificate in English (PCIE) programme	May, Sep
Diploma in Engineering*	9	8,774	3 GCE 'O' Level or equivalent	IELTS 6.0 / TOEFL 550 / completed MDIS PCIE programme	May, Sep
School of Fashion and Design					
Bachelor of Arts (Hons) Fashion Design Awarded by Nottingham Trent University (UK)	36	37,236	2 GCE 'A' Level or equivalent + comprehensive portfolio	IELTS 6.0 / TOEFL 550 / completed MDIS PCIE programme	Apr, Oct
Bachelor of Arts (Hons) Fashion Marketing and Branding Awarded by Nottingham Trent University (UK)	36	35,096	2 GCE 'A' Level or equivalent		
Diploma in Fashion Design and Marketing*	9	10,486	GCE 'O' Level / GCE 'N' Level		Feb, May, Sep
School of Health and Life Sciences					
Master of Science in Health Sciences (Management) Awarded by Northumbria University (UK)	12	25,680	Bachelor's Degree (with a minimum GPA 2.2)	IELTS 6.5 / complete and pass the MDIS Professional Certificate in English (PCIE) programme with a minimum of Band 6.5	Jun, Oct
Master of Science in Biotechnology Awarded by Northumbria University (UK)	12	28,890	Bachelor's Degree		Jun
Bachelor of Science (Hons) Biotechnology Awarded by Northumbria University (UK)	36	39,590	GCE 'A' Level or equivalent / Diploma in Biomedical Sciences	IELTS 6.0 / TOEFL 550 / complete and pass the MDIS Professional Certificate in English (PCIE) programme	Apr
Bachelor of Science (Hons) Biomedical Science Awarded by Northumbria University (UK)	36	41,730			Oct
Diploma in Biomedical Sciences*	6	7,490	GCE 'O' Level / GCE 'N' Level or equivalent	IELTS 6.0 / TOEFL 550 / completed MDIS PCIE programme	Mar, Aug
School of Media and Communications					
Bachelor of Arts (in Liberal Studies with concentration in Mass Communications) Awarded by Oklahoma City University (USA)	18	27,606	Advanced Diploma in Mass Communications or equivalent	IELTS 6.0 with no band less than 5.5 / TOEFL 550	Mar, Aug, Nov

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ACADEMIC PROGRAMMES

Programme	Duration (months)	Course Fee (S$) (inclusive of GST)	Entry Requirement	English Requirement	Intakes
Advanced Diploma in Mass Communications+	6	6,955	Full GCE 'A' Level credits or equivalent	IELTS 5.5 with no band less than 5.0 / TOEFL 525 / graduated from government accredited high school where English is the primary language of instruction (at least 2 years)	Feb, Jun, Nov
Diploma in Mass Communications+	8	6,955	5 GCE 'O' Level credits or equivalent		Feb, Mar, Jul, Oct
Professional Certificate in Marketing and Communications Management+	4	2,247	3 GCE 'O' Level credits or equivalent / Full GCE 'N' Level or equivalent		Feb, Apr, Jul, Oct
School of Psychology					
Bachelor of Science (in Behavioural Studies with concentration in Psychology) Awarded by Oklahoma City University (USA)	18	28, 890	Advanced Diploma in Psychology or equivalent	IELTS 6.0 / TOEFL 550	Jun, Oct
Advanced Diploma in Psychology*	9	7,490	Full GCE 'A' Level or equivalent	IELTS 6.0 / TOEFL 550 / completed MDIS PCIE programme	Apr, Sep
Diploma in Psychology*	10	7,490	5 GCE 'O' Level or equivalent		Feb, Jun, Aug, Dec
Foundation Certificate in Psychology*	1.5	2,461	3 GCE 'O' Level or equivalent / Full GCE 'N' Level or equivalent		Sep
School of Technology and E-Learning					
Bachelor of Science (Hons) Computer and Network Technology Awarded by Northumbria University (UK)	16	24,610	Advanced Diploma in Information Technology / Relevant qualifications may be considered on a case-by-case basis	IELTS 5.5 / TOEFL 72 (iBT) / complete and pass the MDIS Professional Certificate in English (PCIE) programme	Jan, May, Sep
Bachelor of Science (Hons) Computer Security Awarded by Northumbria University (UK)	16	23,540		IELTS 6.0 / TOEFL 79 (iBT) / complete and pass the MDIS Professional Certificate in English (PCIE) programme	Jan, May, Sep
Advanced Diploma in Information Technology*	8	8,025	Diploma in Information Technology	IELTS 6.0 / TOEFL 79 (iBT) / completed MDIS PCIE programme	Jan, Mar, May, Jul, Sept, Nov
Diploma in Information Technology*	8	6,955	3 GCE 'O' Level or equivalent/5 GCE 'N' Level or equivalent		Feb, Apr, Jun, Aug, Oct, Dec

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Programme	Duration (months)	Course Fee (S$) (inclusive of GST)	Entry Requirement	English Requirement	Intakes
School of Tourism and Hospitality					
Master of Science Tourism and Hospitality Awarded by the University of Sunderland (UK)	12	20,330	Bachelor's Degree	IETLS 6.0 with no band less than 5.5/TOEFL 550 / completed MDIS PCIE programme	Mar,Jul
Bachelor of Science (Hons) International Tourism and Hospitality Management (Top-up) Awarded by the University of Sunderland (UK)	9	18,725	Advanced Diploma in Tourism, Hospitality and Events Management / Relevant qualification may be considered on a case-by-case basis	IELTS 6.0 / TOEFL 79 (iBT) / completed MDIS PCIE programme	Feb, Jun, Oct
Advanced Diploma in Tourism, Hospitality and Events Management*	8 months studies + 6 months internship	9,630	Diploma in Travel, Tourism and Hospitality Management/Full GCE 'A' level or equivalent	IELTS 6.0 / TOEFL 79 (iBT) / Completed MDIS PCIE Programme	Feb, May, Sep
Diploma in Travel, Tourism and Hospitality Management*	7	6,955	5 GCE 'O' Level or equivalent	IELTS 6.0 / TOEFL 550 / Completed MDIS PCIE Programme	Feb, Apr, Jun, Aug, Oct, Dec
School of Languages					
Professional Certificate in English (PCIE)*	2-10	2,461 per level	n/a	n/a	Mar, May, Jul, Aug, Nov

*Awarded by Management Development Institute of Singapore
^Southern Cross University (CRICOS Provider: 01241G)
+Awarded by Management Development Institute of Singapore and Validated by Oklahoma City University (USA)

Notes:

- The information stated here is accurate at the time of the compilation.
- MDIS reserves the right to change any of the specified information without prior notice.
- Fees quoted inclusive of 7% GST. Non-tuition fees of about S$2700 and application fee of S$321 are not included.

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UNIVERSITY PARTNERS

University of Sunderland

The University of Sunderland is an innovative, forward-thinking university with high standards of teaching, research and support that sits at the heart of one of the UK's most up and coming cities. Testament to our growing reputation, the University was nominated for University of the year in 2013 (Times Higher Education Awards).

PRIFYSGOL BANGOR UNIVERSITY

Bangor University was established in 1884, making it one of the oldest and most prestigious degree awarding institution in UK. Bangor University has over 11,000 students and over 650 teaching staff based in 23 Academic Schools grouped into five Colleges. Over half of the departments assessed to date have achieved the top rating of 'excellent', and Bangor Business School has been rated no.1 in the UK for the quality of research conducted by staff in the field of Accounting and Finance. Bangor University is ranked among the UK's Top 50 Universities (The Times and The Sunday Times Good University Guide 2015).

northumbria UNIVERSITY NEWCASTLE

Northumbria University, in Newcastle upon Tyne, is an expanding multicultural learning community, with excellent links with further and higher education, industry and commerce throughout the UK, Europe and beyond. Renowned for the excellence of its teaching, as well as for preparing students for the world of work, Northumbria also provides research opportunities for professional reflective practice. Northumbria University has been active in Singapore for a number of years with a portfolio of highly rated, professionally relevant courses designed to prepare students for successful careers.

NOTTINGHAM TRENT UNIVERSITY

Nottingham Trent University's School of Art and Design is one of the most established in the UK with world-renowned reputation for creativity, innovation and design excellence. The School is ranked in the top three universities in the country for the number of students successfully gain course-related work placements and one of the top three universities in England and Wales for graduate employability record.

The University has excellent links with a wide and prestigious range of companies, professional bodies and institutions on an international level while making major contributions to the cultural life and to art and design all over the world.

GRENOBLE GRADUATE SCHOOL OF BUSINESS
GRENOBLE ECOLE DE MANAGEMENT

Located in the heart of the business district "Europole" and next to the World Trade Centre, Grenoble Graduate School of Business, the international business school of Grenoble Ecole de Management, is a major player in European and international affairs. Founded in 1984, Grenoble Ecole de Management is one of Europe's best Management Schools and holds the three accreditations that distinguishes the best business schools in the world, which are AACSB (Association to Advance Collegiate Schools of Business), EQUIS (European Quality Improvement System), and the AMBA (Association of MBAs).

Oklahoma City UNIVERSITY

Oklahoma City University (OCU) is a highly regarded educational institution in the USA and internationally, and it is fully accredited by the North Central Association of Colleges and Schools. In 2000, OCU was the only university in Oklahoma to make the US News and World Report's top tier ranking of western regional universities. OCU is ranked Top 25 in the 2015 US News and World Report Ranking of Best Regional Universities (West).

In collaboration with Southern Cross University

CRICOS Provider: 01241G

Southern Cross University is a dynamic contemporary Australian University. It is established under its own Act of Parliament and is a full member of the more than 500 strong global Association of Commonwealth Universities (ACU). The University has more than 16,000 students enrolled from throughout Australia and 80 countries around the world.

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TERMS AND CONDITIONS

Application Procedures

1. Students are to submit the duly signed MDIS Application Form and supporting documents (refer to Documents Checklist) with application fee payment of S$321.00 (inclusive of GST).
2. Upon receiving the application, MDIS will issue a Conditional Offer Letter to the students. Admission assessment and Student's Pass applications will be processed.
3. The Standard PEI-Student Contract will be generated and issued to the students when the admission assessment and Student's Pass applications have been approved.
4. Students are to make the first installment payment of the tuition fee only after signing the Standard PEI-Student Contract.
5. Upon receiving both the signed Standard PEI-Student Contract and proof of installment payment (e.g. TT slip), the In-Principle Approval (IPA) letter will be released to the students.
6. Students will report to MDIS upon arriving in Singapore to complete the formalities and proceed with medical check-up and collection of Student's Pass from Immigration and Checkpoints Authority of Singapore (ICA).

Documents Checklist

1. MDIS Application Form
2. eForm (ICA)
3. 4 passport-sized photos
4. Copy of passport (indicating personal details and expiry date)
5. Birth certificate showing both parents' names and dates of birth (notary certified true copies and English translated)
6. Transcripts and certificates (notary certified true copies and English translated)
7. Non-refundable application processing fee of S$321.00 (inclusive of GST) must be paid at the time of course application

Course Fees

All fees quoted are subject to other costs arising from government directives.

Non-tuition fees are not included. For more details, please contact our MDIS Representative Office or our authorised agents in your country.

Fee Payment Policy

Management Development Institute of Singapore Pte Ltd (MDIS Pte Ltd) collects course fees in accordance to the fees structure stipulated in the Standard PEI-Student Contract. An administrative charge of S$107.00 (inclusive of GST) will be levied on each late installment payment of the course fees. Fees are payable after the Standard PEI-Student Contract has been generated and confirmed/signed by the student.

Modes of Payment

Payments can be made by cash, NETS (with maximum of S$2,000.00 per transaction per day), VISA, MasterCard, AMEX, Telegraphic Transfer or Cheque. For cheque payment, please indicate the details of the programme applied for and your personal particulars on the back of the cheque.

Cheques must be crossed and made payable to "MDIS Pte Ltd". The student's name, passport number and course title should be written on the reverse of the cheque.

Refund Policy

Refunds for Withdrawal Without Cause

Any request for a refund of course fees paid before/after commencement of the course shall be made as per the following refund policy:

Percentage of refund before/after the course commencement date

% of aggregate amount of the fees paid as per Standard PEI-Student Contract	If a Student's written notice of withdrawal is received
75%	**("Maximum refund")** More than 60 days before the Course Commencement Date
25%	Before, but not more than 60 days before the Course Commencement Date
10%	After, but not more than 7 days after the Course Commencement Date
5%	More than 7 days after the Course Commencement Date, but not more than 14 days after the Course Commencement Date
0%	More than 14 days after the Course Commencement Date

A cooling-off period of seven (7) working days is applicable for a maximum refund from the date when the contract was signed.

The above refund policy is also applicable to company-sponsored students.

MDIS Pte Ltd will assess and reply to any request for withdrawal within a time frame of not more than four (4) weeks.

All refunds shall be made within seven (7) working days following the approval of the Student's request of withdrawal.

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Refunds for Withdrawal With Cause

MDIS Pte Ltd shall inform the Student immediately within three (3) working days if:

(i) It fails, for any reason, to commence the Course on the Course Commencement Date;

(ii) It terminates the Course, for any reason, prior to the Course Commencement Date;

(iii) It fails, for any reason, to complete the Course by Course Completion Date;

(iv) It terminates the Course, for any reason, prior to Course Completion Date; or

(v) It has not ensured that the student meets the course entry or matriculation requirement as set by the organisation stated in Schedule A (Standard PEI-Student Contract) within any stipulated timeline set by CPE; or

(vi) The Student's Pass application is rejected by the Immigration and Checkpoints Authority of Singapore (ICA).

MDIS Pte Ltd shall, within seven (7) working days of notifying the Student in writing of above circumstances (i) to (vi), provide the Student with information and details of the alternative confirmed course arrangement to allow the Student to make timely and appropriate decision on the alternative arrangement.

The student shall be entitled to immediately withdraw from the Course by giving written notice to MDIS Pte Ltd of his/her intention to do so.

For circumstances under the above Clause, MDIS Pte Ltd shall, within seven (7) working days after notifying the Student, refund the Student:

(i) The entire amount of the Course Fees; and

(ii) The Miscellaneous Fees.

Withdrawal Policy

- Request for programme withdrawal must be made in writing. A written notice of withdrawal from the programme ("Withdrawal Letter") must be delivered to the Student Care and Administration Department (SCA) at MDIS Campus, 501 Stirling Road, Singapore 148951.
- Students with genuine financial difficulties who wish to withdraw from the course should submit a written application letter to MDIS Pte Ltd for consideration. All requests must be supported with documentary evidence. Upon the final decision of MDIS Pte Ltd, the Institute shall inform the students in writing within seven (7) working days.
- All discounts/rebates that the student was entitled to shall be forfeited. All non-tuition fees where applicable, is payable upon withdrawal.
- MDIS Pte Ltd shall within seven (7) days of receipt of the Withdrawal Letter, send the student an acknowledgement of the request to the address stated in the Withdrawal Letter. If no address is stated, the letter will be sent to the address stated in the enrolment form. For the purpose of course fee being refunded, the official date of receipt of the written notice of withdrawal will be the date of receipt of the Withdrawal Letter which has been duly acknowledged by MDIS Pte Ltd.
- MDIS Pte Ltd will assess and reply to any request for withdrawal within a time frame of not more than four (4) weeks.

Transfer Policy

If a student who has been accepted by MDIS Pte Ltd decides to transfer to another school/institute/university before or after course commencement, a written notice of transfer must be given to the Student Care and Administration Department (SCA) at MDIS Campus, 501 Stirling Road, Singapore 148951. This request shall be subject to the MDIS Refund Policy.

a. Transfer out of MDIS Pte Ltd to another school/institute/university

- Students who request to transfer out of MDIS Pte Ltd to another school/institute/university shall be deemed as withdrawing from the Institute.
- If there is any outstanding fee, the student shall be advised to make payment before the Institute processes his/her transfer/withdrawal request.

b. Transfer within MDIS Pte Ltd but to a different course/downgrading of academic course(s)

- If a request for transfer is made after commencement of class, the refund policy shall apply accordingly.
- The student shall be advised to make payment for any outstanding fees before the institute will process his/her transfer request.
- For students who wish to transfer to a different course, a withdrawal shall be processed according to the signed contract. There shall be no refund if withdrawal request is received from students more than fourteen (14) days after the course commencement date.
- All requests for transfer to a different course within MDIS or downgrading of academic course must be submitted in writing and supported with an application fee of S$267.50 (inclusive of GST).

MDIS Pte Ltd will assess and reply to any request for transfer within a time frame of not more than four (4) weeks.

Course Deferment

- All requests for course deferment must be made in writing and supported with an application fee of S$321.00 (inclusive of GST). Students should send their requests for deferment from the course to the Student Care and Administration Department (SCA) at MDIS Campus, 501 Stirling Road, Singapore 148951. All requests must be supported with documentary evidence.
- Students are allowed to defer only once up to the maximum period of one (1) year, failing which he/she will be deemed to have withdrawn from the course and would have to re-apply as a new applicant if he/

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she wishes to register on the course again. The refund policy will be applicable.

- International students who are approved for deferment will be required to cancel their student passes as required by ICA.
- Approval for deferment is at the sole discretion of MDIS Pte Ltd.

Expulsion and Disciplinary Matters

The withdrawal and refund policy stated in the Standard PEI-Student Contract applies, should any student be expelled from the course by the Management, Director of Academic Affairs and/or the University due to:

a. Poor performance in his/her examinations

b. Poor attendance

c. Cheating and Plagiarism

Students may also be expelled due to misconduct and inappropriate behaviour such as smoking, drinking, drug offence, vandalism, mischief and/or theft, etc. The Institute reserves the right to discipline or expel any student who breaks the Institute's rules, or who, in the opinion of the Management, is guilty of misconduct prejudicial to the interests of the Institute, and its students.

Private Education Act

Fee Protection Scheme

With the introduction of the Private Education Bill, all students' fees will be insured under the Fee Protection Scheme (FPS).

The FPS serves to protect international and local students' fees in the event that a Private Education Institution (PEI) is unable to continue operations due to insolvency and/or regulatory closure. It also protects the student if the PEI fails to pay penalties or to return fees to students arising from judgements made against it by the Singapore Courts.

MDIS Pte Ltd adopts the FPS Insurance for international and local students. The FPS Insurance offers insured students protection against the following events:

- Loss of course fees paid in advance by the insured student to MDIS Pte Ltd and not refunded, if the student cannot start or complete his/her course as a result of MDIS Pte Ltd becoming insolvent or being required by the Singapore authorities to stop operations.
- MDIS Pte Ltd fails to pay the sum awarded by Singapore Courts to the insured student, where such an award relates to a dispute between MDIS Pte Ltd and the insured student on course fees paid by the insured student to MDIS Pte Ltd.
- S$10,000.00 benefit payable covering the insured student's accidental death or total permanent disability by accident.

MDIS Pte Ltd has appointed LONPAC Insurance Bhd and Liberty Insurance Pte Ltd to be the FPS providers for our students. The insurance coverage will be for the entire course fee and any course fees arising from an extension of the study period longer than the initially planned study period (if applicable).

Certificate of Insurance

Upon payment of the insurance premium, LONPAC Insurance Bhd/Liberty Insurance Pte Ltd will issue a Certificate of Insurance to the insured student directly via email.

Medical Insurance

MDIS Pte Ltd has in place a medical insurance scheme by Liberty Insurance Pte Ltd for all its students (except those students specifically allowed to opt out under the EduTrust certification scheme). The fee payable for the medical insurance is indicated in the fee schedule of the student contract.

This medical insurance scheme shall provide a basic annual coverage limit of not less than S$20,000.00 per student in the B1 ward in government and restructured hospitals and up to overall maximum limit per policy year, with 24 hours coverage in Singapore and overseas (if the student is involved in the school-related activities) throughout the course duration.

For more information on the Private Education Act, please log on to the following website www.cpe.gov.sg.

Claim

The insured student needs to produce his/her Certificate of Insurance and original course fees receipts when submitting a claim under the insurance. LONPAC Insurance Bhd/Liberty Insurance Pte Ltd will notify all insured students of the relevant claim procedures to be followed.

Standard PEI-Student Contract

The Standard PEI-Student Contract is a legal binding contract between MDIS Pte Ltd and its students that embodies the following mandatory requirements:

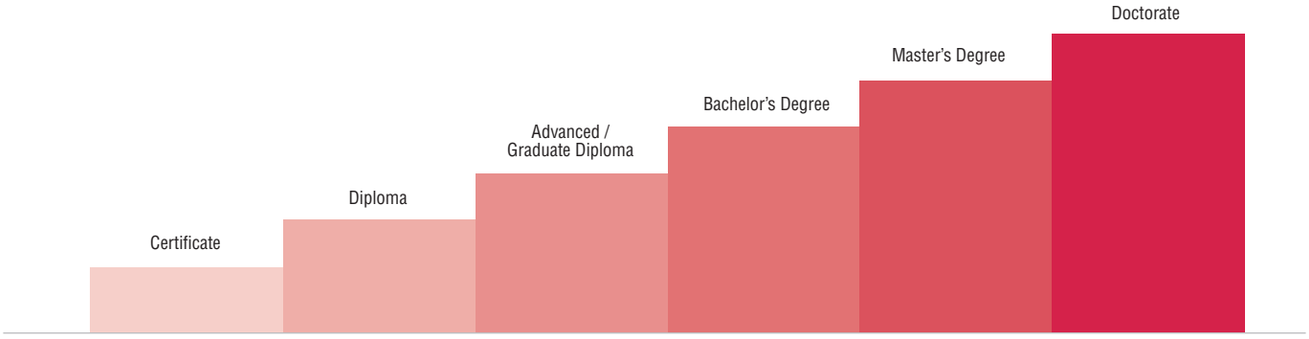
- Clear definition of the course details – course title, prerequisites, qualification awarded, course duration
- Full disclosure of all costs for tuition and non-tuition fees
- Commitment to the Fee Protection Scheme
- Clear definition of dispute resolution mechanisms
- Clear definition of the refund policy

All students are required to sign the Standard PEI-Student Contract upon enrolment before making any course fees payment.

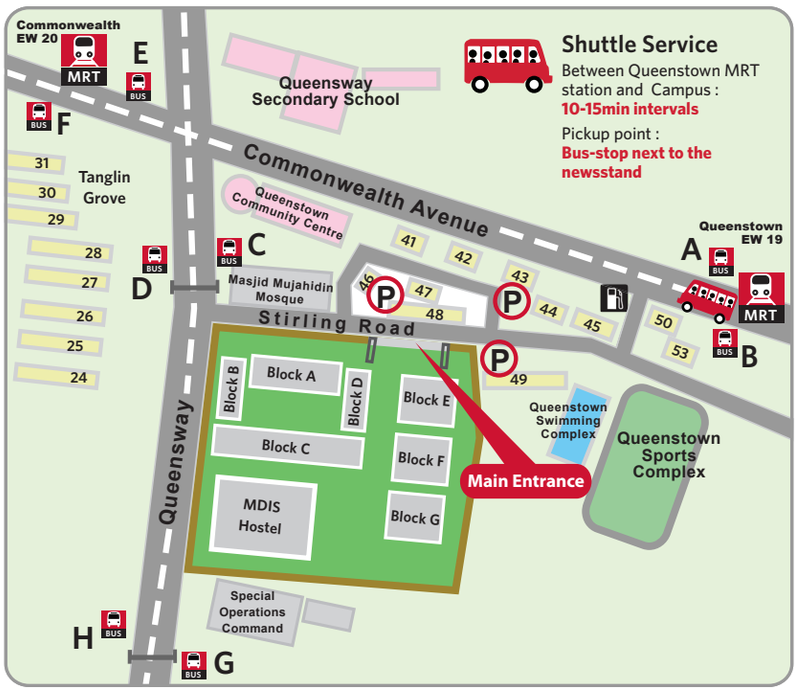
108119 MDIS-IB Intl Student Prospectus 2015 Eng Rev 18.indd 11 10/27/15 4:24 PM

PROGRESSION PATH

MDIS offers courses from Certificates, Diplomas, Advanced/ Graduate Diplomas, Bachelor's Degrees to Postgraduate Degrees.



HOW TO GET HERE?



Contact Details

Management Development Institute of Singapore Pte Ltd

International Business Department

MDIS Campus

501 Stirling Road
Singapore 148951
Tel: (65) 6278 8000
Fax: (65) 6796 7778
Email: ib@mdis.edu.sg
Website: www.mdis.edu.sg

MRT

MRT Stations
Queenstown MRT Station (nearest)
Commonwealth MRT Station

P

Nearby HDB Parking Lots
1. Between blocks 46 & 47, Stirling Road
2. Beside block 44, Stirling Road
3. In front of block 49, Stirling Road

BUS

Bus Stop A & B
51, 111, 145, 186, 195, 970

Bus Stop C & D (nearest)
51, 93, 100, 123, 147, 153, 196, 198, 855, 961

Bus Stop E & F
32, 100, 105, 111, 145, 147, 195, 196, 198, 970

Bus Stop G & H
51, 93, 100, 123, 147, 153, 196, 198, 855, 961

Representative Offices
China | India | Indonesia | Sri Lanka | Thailand

EDUZONE
Tư vấn tận tâm, dịch vụ xứng tầm

Phòng 705, Tầng 7,
Tòa nhà Thành Công,
57 Láng Hạ, Ba Đình, Hà Nội

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edutrust SINGAPORE
Cert No.: EDU-2-2016
Validity : 30/12/2014 - 29/12/2018

TÜV SÜD ISO 9001
CERT NO.: 97-2-0767
ISO 9001 : 2008

SINGAPORE SERVICE CLASS

More information is available on our website at www.mdis.edu.sg. The information provided in this flyer is accurate at the time of printing. MDIS reserves the right to change the design and structure of any of the specified information documented in this flyer at any time without prior notice. For the most updated information, please refer to our website at www.mdis.edu.sg

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